



Marion County Tobacco Free Partnership (TFP)

Meeting Minutes

Thursday, September 20, 2012

13 attendees

Meeting started: 4:05pm

Introduction of members present

Note: Officer Ruamen De la Rúa from the Marion County Sheriff's Office commented that after Dr. Hummel's presentation at the previous Partnership meeting regarding youth tobacco use in Marion County as well as personal discussion afterwards, more tobacco citations to under-aged youth have been written over the past month

Tobacco Free Partnership (TFP) Bylaws and Charter discussion:

- There was a motion to add "multi-unit housing" to the TFP Bylaws Vision Statement; discussion by members concluded that housing would be covered under the term "businesses" in the Vision Statement
- Under Article II – Membership (Bylaws), members requested that the general Partnership members are notified upon the removal of any Partnership members by the SWAT Coordinator and/or Advisory Council; there was a recommendation to be very specific on what criteria can lead to a removal
- Under Article III- Advisory Council, Section 1 (Bylaws), it was suggested to copy the verbiage from the last sentence of the Vision Statement "...as recommended by the Centers for Disease Control and Prevention's 2007 Best Practices for Comprehensive Tobacco Control Programs (CDC Best Practices)." and add it to the end of this Section
- There was a motion for a 12 member Advisory Council (9 adults and 3 youth) and it was seconded and agreed upon by the Partnership members present [this information will be entered into the Charter document]
- The Bylaws document was declared finished and the amended document will be typed up and officially signed by Advisory Council representatives at the next meeting

The Charter document was then discussed by Partnership members present

- Under Section 3: Goals of the Marion County Tobacco Free Partnership, Goal 1, 2nd bullet; after much discussion regarding this first goal, it was agreed to add the words “...as well as other tobacco products.” to the language; discussion centered around not wanting to limit the Partnership to just “candy flavored tobacco products not covered by the FDA”, because as the SWAT youth present stated, “Kids are not just using these candy flavored tobacco products, they are using all kinds of dip because it’s easier to hide.”
- Under Section 3: Goals of Marion TFP, Goal 2, it was suggested to add verbiage to include protecting the elderly from secondhand smoke and to include businesses and enforcement in the language; after much discussion it was decided that these issues could be addressed by the Partnership without adding this language, since this document is based on the deliverables assessed by the Department of Health, Bureau of Tobacco Free Florida (BTFF) and the Partnership can go above and beyond the stated goals as they choose as a group—this Section was thereby agreed upon by members present with the understanding that the goals listed are the minimum requirement for the BTFF’s representative, the Marion County Tobacco Prevention Specialist (TPS), and the Partnership can choose to address additional issues
- Under Section 5: Community Collaborators, it was requested that a Memorandum of Understanding (MOU) be executed and provided to any community partners that have to report to their administration regarding entering into any type of agreements, with outside organizations; this was agreed upon by all members present and the Tobacco Prevention Specialist is working on obtaining this document and will email it to the members prior to the next Partnership meeting for review
- Discussion of Section 6: Participation of Members, was not completed at this meeting; members agreed to continue working on this language via email to complete it prior to the next meeting
- The TPS agreed to send emails to Partnership members and add amendments to the draft Charter to finalize the Charter document language for approval at the October Partnership meeting

A SWAT Update was given by the SWAT Coordinator

- There are SWAT chapters in 3 schools: Howard Middle, Ft. King Middle and Lake Weir High, as well as 3 church groups in Citra
- More SWAT advisors are actively being sought to increase outreach into schools; this is challenging due to the current workload of school staff, not because there isn’t any interest

- The issue of SWAT youth attendance at Partnership meetings was discussed; incentives for attendance should be considered; moving Partnership meeting to different locations around the county could improve SWAT youth attendance; having SWAT chapters participate via conference call was suggested as a good idea; members were reminded that according to the Bylaws, the SWAT youth are only required to attend one Partnership meeting per fiscal year

Next Marion TFP meeting: Thursday, October 18th, 2012, at First Avenue National Bank, Ocala, in the upstairs Board Room

Meeting adjourned at 5:46pm